



Regular Monthly Meeting

November 23, 2020

Minutes of the meeting of the Board of Directors of Fundy Regional Service Commission held on Monday, November 23, 2020, at 10 Crane Mountain Rd., Saint John NB via teleconference.

1. Call to Order

The Board Chairperson, Nancy Grant, called the regular board meeting to order at 10:51 a.m.

2. Record of Attendance – via teleconference

Nancy Grant	Chairperson
Jim Bedford	Vice Chairperson
Bette Anne Chatterton	Mayor, St. Martins
Shirley McAlary	Deputy Mayor, Saint John
Grace Losier	Mayor, Grand Bay-Westfield
Gary Clark	Mayor, Quispamsis
Cindy MacCready	Local Service District Representative (Alternate)
Brenda Rathburn	Local Service District Representative
John Cairns	Local Service District Representative

Absent

OTHERS

Marc MacLeod, Executive Director, FRSC

Alicia Raynes, Recording Secretary, FRSC

Brian Shannon, Building Inspector/Development Officer, FRSC

Nick Cameron, Assistant Development Officer, FRSC

Wade Cole, Fero

Steven Gahan, Fero

3. Approval of the Order of Business

The Chairperson asked for approval of the Order of Business

Motion: To approve the November 23, 2020 Agenda as presented, with the removal of number six (6) EMO – Cybersecurity Update, as Les Weber was unable to attend today's meeting, and the renumbering of number nine (9) Unsecured Loads to number six (6).

Moved: Director McAlary
Seconded: Director Clark
Vote: *Motion Carried*

4. Disclosure of Conflict of Interest

None

5. Approval of the Minutes

Motion: To approve the October 26, 2020 minutes as presented.

Moved: Director McAlary
Seconded: Director Rathburn
Vote: *Motion Carried*

6. Unsecured Loads – Grace Losier

Chairperson Grant invited Director Losier to address an incident which she witnessed on Friday November 20, 2020. Director Losier explained that the incident in question involved a Fero truck and as such, there were also representatives from Fero on the conference call.

It was explained that on Friday, November 20, 2020 Director Losier was on her way towards Saint John from Grand Bay-Westfield when she observed a Fero truck with garbage blowing out of the back in the opposite direction. She contacted Executive Director MacLeod to inform him of the incident. She also contacted Fero directly and spoke to Wade Cole about the incident. Fero assured Director Losier that they would take care of this situation. In addition, it was explained that Director Clark was behind the truck in question on the highway and material was flying out of the back of the truck and some of the debris hit his vehicle causing a chip in the windshield. Coincidentally, neither Director was on Commission business at the time.

Steven Gahan of Fero was invited to speak to the incident. Steven apologized and explained that they do have tarps on their trucks that cover the top of the load however, in this case, the tarp was inadequate. They do have another plan to use a bungee cord over top of the tarp to ensure that loads are secure. When asked why the debris had not been picked up off of the roadway, Mr. Gahan explained that he only heard about the incident after the fact as there was a break in the chain of communication on their part.

It was asked whether or not Fero was charged for an unsecured load. Executive Director MacLeod explained that although the Fero truck had debris coming out of the back on the highway, the video footage shows that that the tarp was engaged when the vehicle arrived at the landfill. The scale staff could not interpret whether it was adequate or not, only that the tarp was engaged so no penalty charge could be levied as it is only a penalty for on site, not the highway.

Motion: For Executive Director MacLeod to look into and advise what legal options are available for unsecured loads when not on FRSC property, specifically in this case.

Moved: Director Losier
Seconded: Director Clark
Vote: *Motion Carried*

7. Planning – Building Inspection

a. Appointment of Planning Director

Chairperson Grant explained that under the Regional Service Delivery Act and its regulations, the commission is responsible for appointing a planning director. It was further explained that Gay Drescher has informed the commission that she is resigning from her position as planning director and as such, a new planning director would need to be appointed.

Mrs. Drescher has recommended that Stephen Stone, planner with Dillon Consulting, be appointed as the new planning director as he has been doing the majority of our work under her guidance and the Dillon Consulting contract.

Motion: To appoint Stephen Stone of Dillon Consulting Ltd as Planning Director for the Fundy Regional Service Commission, pursuant to the provisions of section 24(2) of the Regional Service Delivery Act.

Moved: Director Losier
Seconded: Director McAlary
Vote: *Motion Carried*

b. Q3 2020 Planning Report – Brian Shannon

Brian Shannon, Building Inspector/Development Officer, FRSC presented the 3rd Quarter Report for Building, Development & Planning for the Village of St. Martins & FRSC Rural areas. The year-to-date numbers show the estimated cost of construction for 2020 is \$3,839,360 higher than 2019.

Motion: To receive and file the Q3 2020 Planning Report as presented.

Moved: Director McAlary
Seconded: Director Rathburn
Vote: *Motion Carried*

c. October, 2020 Monthly Report – Nick Cameron

Nick Cameron, Assistant Development Officer, FRSC presented the October, 2020 Report for Building, Development & Planning for the Village of St. Martins & FRSC Rural areas. Year to date total estimated cost of construction at the end of October, 2020 is \$14,504,360 compared to 2019 which was only \$9,838,500.

Motion: To receive and file the October, 2020 Monthly Report as presented, with the correction in figures with regards to the year to date total estimated cost of construction at the end of October, 2020.

Moved: Director Rathburn
Seconded: Director McAlary
Vote: *Motion Carried*

8. Finance

a. GenSet Borrowing Resolution – Electrical Generation

Chairperson Grant explained that the FRSC needs to borrow money for 2021 for a generator rebuild. The amount has been included in the FRSC 2021 budget and has been circulated to its constituent communities as required by the Regional Service Delivery Act.

Motion: Be it resolved that the Fundy Regional Service Commission submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for the following purposes, amounts and terms:

Purpose	Term	Amount
Generation Facility - generator rebuild	not to exceed 4 years	\$ 250,000

Moved: Director Losier
Seconded: Director Clark
Vote: *Motion Carried*

b. Cell #9 Borrowing Resolution – Solid Waste

Chairperson Grant explained that the FRSC needs to borrow money for 2021 for the construction of waste containment cell #9. The amount has been included in the FRSC 2021 budget and has been circulated to its constituent communities as required by the Regional Service Delivery Act.

Motion: Be it resolved that the Fundy Regional Service Commission submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for the following purposes, amounts and terms:

Purpose	Term	Amount
Solid Waste Services – waste containment cell #9	not to exceed 4 years	\$ 4,464,000

Moved: Director Losier
Seconded: Director Clark
Vote: *Motion Carried*

The date of the next meeting was discussed. A tentative date of December 21, 2020 was agreed upon.

Chairperson Grant called for a motion to adjourn.

Motion: To adjourn the meeting at 11:26 am.

Moved: Director McAlary
Seconded: Director Rathburn
Vote: *Motion Carried*

APPROVED (date) Dec 21, 2020

Nancy Grant
Nancy Grant, Chairperson

Alicia Raynes
Alicia Raynes, Recording Secretary