



**Regular Monthly Meeting
July 26, 2021**

Minutes of the meeting of the Board of Directors of Fundy Regional Service Commission held on Monday, July 26, 2021, at 10 Crane Mountain Rd., Saint John NB.

1. Call to Order

The Board Chairperson, Brittany Merrifield, called the meeting to order at 10:12 a.m.

2. Record of Attendance

Brittany Merrifield	Chairperson
Jim Bedford	Vice Chairperson
Bette Anne Chatterton	Mayor, St. Martins
John MacKenzie	Deputy Mayor, Saint John
Nancy Grant	Mayor, Rothesay
Libby O'Hara	Mayor, Quispamsis
Ray Riddell	Local Service District Representative
Cindy MacCready	Local Service District Representative
John Cairns	Local Service District Representative

OTHERS

Marc MacLeod, Executive Director, FRSC

Alicia Raynes, Recording Secretary, FRSC

Nick Cameron, Assistant Development Officer, FRSC

3. Approval of the Order of Business

The Chairperson asked for approval of the Order of Business

Motion: To approve the July 26, 2021 Agenda as presented.

Moved: Director Grant
Seconded: Director Chatterton
Vote: Motion Carried

4. Disclosure of Conflict of Interest

None

5. Approval of the Minutes

Motion: To approve the June 28, 2021 minutes as presented with amendments to number six (6) and corrected spelling of PRAC member Tina Dealy on number 11.

Moved: Director MacCready
Seconded: Director Riddell
Vote: *Motion Carried*

6. Planning – Building Inspection – June

Nick Cameron, Assistant Development Officer, FRSC, presented the June 2021 Report for Building, Development & Planning for the Village of St. Martins & FRSC Rural areas. Year-to-date total estimated cost of construction at the end of June, 2021 was \$6,638,740 compared to 2020 which was \$6,330,000.

Motion: To receive and file as presented.

Moved: Director MacKenzie
Seconded: Director Riddell
Vote: *Motion Carried*

7. Finance – Q2 2021 Financial Statements

Executive Director MacLeod presented the Q2 2021 Financial Statements, explaining that as per the Regional Service Delivery Act, the Fundy Regional Service Commission must receive and file financial statements every three months. This presents board members with an opportunity to ask questions.

The layout of the financial statements was reviewed and several line items were discussed in detail. Director MacLeod explained how the calculations were done and listed some of the items that would be included in the different categories. It was explained the FRSC is currently in a favorable position with a surplus of approximately \$367,951.

Motion: To receive and file as presented.

Moved: Director Riddell
Seconded: Director Bedford
Vote: *Motion Carried*

Chairperson Merrifield called for a motion to adjourn.

Motion: To adjourn the meeting at 11:20 a.m.

Moved: Director MacKenzie
Seconded: Director O'Hara
Vote: *Motion Carried*

APPROVED (date)

August 23, 2024



Brittany Merrifield, Chairperson



Alicia Raynes, Recording Secretary