



Fundy Regional Service Commission

Commission de Services
Régionaux de Fundy

Regular Monthly Meeting February 26, 2018

Minutes of the meeting of the Board of Directors of Fundy Regional Service Commission (FRSC) held on Monday, February 26, 2018, at 10 Crane Mountain, Saint John.

1. Call to Order

The Board Chairperson, Gary Clark, called the meeting to order at 11:02 a.m.

2. Record of Attendance

BOARD MEMBERS

Gary Clark, Chairperson, Mayor, Quispamsis
Glen Baxter, Vice Chairperson, Local Service District Representative
Bette Ann Chatterton, Mayor, St. Martins
Don Darling, Mayor, Saint John (Absent)
Grace Losier, Mayor, Grand Bay-Westfield
Matt Alexander, Deputy Mayor, Rothesay
Brenda Rathburn, Local Service District Representative
Jim Bedford, Local Service District Representative
Sandra Speight, Local Service District Representative

OTHERS

Marc MacLeod, Executive Director, FRSC
Anne-Marie Poirier, Recording Secretary, FRSC
Brian Shannon, Building Inspector, FRSC
Nick Cameron, Recreation Facilitator, FRSC
Jim Hennessy, Opportunities New Brunswick (ONB)
Terry Keating, Dept. of Environment & Local Gov't

3. Approval of Order of Business

The Chairperson asked for approval of the agenda of the regular meeting as presented with two additions to Item 11 – Updates: 11 (c.) Negotiations 11 (d.) Borrowing

Motion: To approve the February 26th, 2018 agenda with additions.

Moved: Director Baxter
Seconded: Director Alexander
Vote: Motion Carried

4. Disclosure of Conflict of Interest

None

5. Approval of the January 22nd, 2018 minutes

Motion: To approve the minutes of January 22nd, 2018 as circulated.

Moved: Director Losier
Seconded: Director Speight
Vote: Motion Carried

6. Conference Call Meetings – Point of Order on January 22, 2018

Executive Director MacLeod received a legal opinion on conference call meetings. The opinion is clear that the meetings are valid as long as the by-law allows for phone participation and that those participating can hear each other. In addition, as a corporation we are not held to the same format as municipalities for public participation in that if someone wants to listen to the meeting they can attend the call at the landfill's Administration Building.

7. Building and Planning Report

Motion: To receive and file the building and planning report as presented by Brian Shannon and to alter the presentations to Quarterly with written reports submitted monthly to the FRSC Board.

Moved: Director Alexander
Seconded: Director Speight
Vote: Motion Carried

8. ONB

Community Economic Development Executive (CEDE) Government Relations at Opportunities New Brunswick Jim Hennessy was introduced and summarized the initial steps of fulfilling the mandate of the MOU. This included:

- Attraction and retention of bringing people to New Brunswick
- Exploring regions and working with local businesses and entrepreneurs
- Bridging the gap through proposals to Fredericton

- Working with Enterprise Saint John

The Directors were encouraged to reach out and get together with Jim.

9. Recreation

Recreation Facilitator Nick Cameron presented an update on the progress and projects in regional recreation. There was concern with the trail development proposals in regards to protecting landowners that agree to non-motorized access and it changes. There is a feasibility study funded by the SW-RSC pending and those that want to be included should act on it now to ensure tourism opportunities.

Motion: To receive and file the recreation presentation as presented by Nick Cameron.

Moved: Director Baxter
Seconded: Director Rathburn
Vote: Motion Carried

10. Unsecured Loads - Letter

A letter was received from a concerned citizen regarding the trash that is falling off unsecured loads on their way to the landfill leaving the area immediately surrounding the FRSC with the eyesore of lost trash. Executive Director MacLeod was asked to see what the industry is doing and to report back in March.

11. Updates

A. Region 9 EMO Officer

- Brent Whelan is resigning – a replacement is pending

B. Financial Officer

Wendy Dickie is resigning from FRSC following a 26-year tenure. The Board wished her well in her retirement and expressed that she would be missed.

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- Mark Porter was introduced; he also serves the S.W. RSC. Ashley Perry is fulfilling the Jr. Financial Officer position on a full time basis, Mark will be the casual Senior Financial Officer, on site once a week and increased as needed during busy times with a focus on Budget, Development, Borrowing and Audits.

C. Union Negotiations

Motion: To have the Contract approved as presented and signatures authorized.

Moved: Director Losier
Seconded: Director Rathburn
Vote: Motion Carried

D. MCBB Borrowing – Cell #8

Motion: To submit an application to the Municipal Capital Borrowing Board for authorization for Temporary borrowing in the amount of \$ 990,000 and \$ 3,620,000 for a term not to exceed 4 years and distribute written notice of the intent to borrow with the 45-day notice requirement to municipalities and the Minister as per the Act.

Moved: Director Losier
Seconded: Director Alexander
Vote: Motion Carried

12. Motion to Adjourn

Chairperson Clark called for a motion to adjourn.

Motion: To adjourn the meeting at 12:06 pm.

Moved: Director Speight
Seconded: Director Rathburn
Vote: Motion Carried

APPROVED (date)

MARCH 26, 2018

Glen Baxter for


Gary Clark, Chairperson

Louise Lukeman for


Anne-Marie Poirier, Recording Secretary