



**Regular Monthly Meeting
January 22, 2018**

Minutes of the meeting of the Board of Directors of Fundy Regional Service Commission (FRSC) held on Monday, January 22, 2018, held by Teleconference.

1. Call to Order

The Board Chairperson, Gary Clark, called the meeting to order at 10:01 a.m.

2. Record of Attendance

BOARD MEMBERS

Gary Clark, Chairperson, Mayor, Quispamsis
Glen Baxter, Vice Chairperson, Local Service District Representative
Bette Ann Chatterton, Mayor, St. Martins (Absent)
Don Darling, Mayor, Saint John
Grace Losier, Mayor, Grand Bay-Westfield
Nancy Grant, Mayor, Rothesay
Brenda Rathburn, Local Service District Representative
Jim Bedford, Local Service District Representative
Sandra Speight, Local Service District Representative

OTHERS

Marc MacLeod, Executive Director, FRSC
Anne-Marie Poirier, Recording Secretary, FRSC

3. Approval of Order of Business

The Chairperson asked for approval of the agenda of the regular meeting as presented.

Point of Order: Director Grant asked if a teleconference is a legitimate meeting according to the Commission's by-laws.

Executive Director MacLeod stated that teleconferencing has been used in the past for meetings with small agendas and recommended the meeting proceed. However, Executive Director MacLeod committed to reviewing the by-laws and to possibly seek a legal opinion regarding the legitimacy of these meetings with any required remedy.

Motion: To approve the January 22nd, 2018 agenda as presented.

Moved: Director Losier
Seconded: Director Grant
Vote: Motion Carried

4. Disclosure of Conflict of Interest

None

5. Approval of the December 18th, 2017 minutes

Motion: To approve the minutes of December 18th, 2017 as circulated.

Moved: Director Grant
Seconded: Director Rathburn
Vote: Motion Carried

6. Tenders

6.a) Aggregate – Tender 2017-06

Motion: To award Tender 2017-06 Supply of Clayey Material for the construction of Cell 8 to Lloyd Halpin Excavating at \$599,380.00 including HST to be funded from the operating budget pending approval of borrowing from the Municipal Capital Borrowing Board.

Integrity of the material was discussed. It was confirmed that the engineers tested it to be above expectations and will also test during construction as required by the government. There was also a discussion about the estimate and whether it will have the potential for additional costing. Executive Director MacLeod explained that the volume estimate and subsequent cost is based on engineering drawings. There is not expected to be a redesign and therefore the volume is expected to be accurate with a 10% contingency.

Moved: Director Losier
Seconded: Director Baxter
Vote: Motion Carried

7. Motion to Adjourn

Chairperson Clark called for a motion to adjourn.

Motion: To adjourn the meeting at 10:14 am.

Moved: Director Losier
Seconded: Director Speight
Vote: Motion Carried

APPROVED (date) Feb. 26. 2018



Gary Clark, Chairperson



Anne-Marie Poirier, Recording Secretary