



**Regular Monthly Meeting
August 28, 2017**

Minutes of the meeting of the Board of Directors of Fundy Regional Service Commission (FRSC) held on Monday, August 28, 2017, at 10 Crane Mountain, Saint John.

1. Call to Order

The Board Chairperson, Gary Clark, called the regular board meeting to order at 10:02 a.m.

2. Record of Attendance

Gary Clark, Chairperson, Mayor, Quispamsis
Glen Baxter, Vice Chairperson, Local Service District Representative (Absent)
Bette Ann Chatterton, Mayor, St. Martins
Don Darling, Mayor, Saint John
Grace Losier, Mayor, Grand Bay-Westfield
Nancy Grant, Mayor, Rothesay
Brenda Rathburn, Local Service District Representative
David Rogers, Local Service District Representative
Sandra Speight, Local Service District Representative

OTHERS

Marc MacLeod, Executive Director, FRSC
Amanda Henderson, Operations Administrator, Recording Secretary, FRSC
Terry Keating, Dept. of Environment & Local Gov't, FRSC
Brian Shannon, Building Inspector, FRSC
Nick Cameron, Recreation Facilitator, FRSC
Marco Sivitilli, Consultant, Gemtec
John Cairns

3. Approval of Order of Business

Director Darling asked to add item 10 to the agenda for an update on the recreation plan.

Motion: To have recreation moved to Item 10 for an update on the recreation plan.

Moved: Director Darling
Seconded: Director Losier
Vote: Motion Carried

4. Disclosure of Conflict of Interest

None

5. Approval of Minutes

Director Grant raised a concern about the lack of transparency of minutes and the need to reflect accurately all of the questions brought forward on a topic.

Accordingly, she wanted it on record that Rothesay was opposed to the use of the word Charter for the ice strategy group during the Recreation Presentation.

The Executive Director acknowledged the omission stating that the item was treated as operational and acknowledged by the Recreation Facilitator that the phrase "Terms of Reference" would replace Charter. However, if the Commission wished to have everything accurately stated then that would require recording which has not been allowed to this point and the bylaws would need to be reviewed regarding the matter.

Motion: To table the July 12, 2017 minutes until the next meeting when it has been amended.

Moved: Director Darling
Seconded: Director Speight
Vote: Motion Carried

6. Building and Planning Report

Motion: To receive and file the building and planning report as presented by Brian Shannon.

Moved: Director Losier
Seconded: Director Rathburn
Vote: Motion Carried

7a. Finance – 2nd Quarter Statements

Motion: To receive and file the 2nd Quarter Statements as presented by Executive Director Marc MacLeod.

Moved: Director Darling
Seconded: Director Speight
Vote: Motion Carried

7.b Landfill Updates

It was presented to the Commission that there was an emergency purchase of an additional 1000 compost carts this year in the amount of approximately \$60,000.00 and the exact amount would be brought forward at a later meeting. The purchase reflects the need for replacement carts as the original carts have reached 15 years of an expected ten years of service.

A new provincial recycling program for electronics was put into place this year. We are now accepting electronic waste which will carry a \$5.00 handling fee for anything over 2"x2" in size. We are partnering with the Golden Mile Redemption Center.

Motion: To receive and file the landfill updates as presented by Executive Director Marc MacLeod.

Moved: Director Darling
Seconded: Director Grant
Vote: Motion Carried

8. Tender 2017-02 – Containment Cell 8 – Subbase, Berms, and Drains

It was discussed that the price of the tender was well above the engineer's estimate of \$500,000.00 due to unexpected excavation. Only approximately \$500,000.00 will be spent in 2017 and the remainder in 2018.

Motion: To award the tender 2017-02 to the lowest bidder, Keel Construction, for the price of \$1,253,569.00 to be funded from operating.

Moved: Director Losier
Seconded: Director Speight
Vote: Motion Carried

9. 2018 Budget

The budget was presented by Executive Director MacLeod.

Motion: To approve the 2018 budget for distribution as per the legislation for the 45-day review.

Moved: Director Darling
Seconded: Director Grant
Vote: Motion Carried

10. Next Meeting

The Executive Director stated that there are no material items to bring to the Commission in September. Our Monthly Board Meeting could be held on Monday, October 16, 2017 to meet legislated timelines and workload.

Motion: To schedule the next Monthly Board Meeting on October 16th, 2017.

Moved: Director Losier
Seconded: Director Rathburn
Vote: Motion Carried

11. Recorded Sessions

Executive Director MacLeod suggested that if we want to begin to record sessions, we would need a motion to review and amend the bylaws to allow for recording.

Motion: To check with our bylaw with regards to recording sessions.

Moved: Director Grant
Seconded: Director Speight
Vote: Motion Carried

12. Motion to Adjourn

Chairperson Clark called for a motion to adjourn.


Motion: To adjourn the meeting at 11:36 am.

Moved: Director Rathburn
Seconded: Director Speight
Vote: Motion Carried

APPROVED (date) October 16, 2017



Gary Clark, Chairperson



Amanda Henderson, Recording Secretary