



## Regular Meeting

June 22, 2023

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Meeting minutes of the Board of Directors of Fundy Regional Service Commission held on Monday, June 22, 2023.

### 1. Call to Order

Chair O'Hara called the meeting to order at 11:03 a.m.

### 2. Record of Attendance

Libby O'Hara	Chairperson, Quispamsis
Jim Bedford	Vice-Chair, Fundy St. Martins
John MacKenzie	Deputy Mayor, Saint John
Nancy Grant	Mayor, Rothesay
Brittany Merrifield	Mayor, Grand Bay-Westfield
Robert Doucet	Mayor, Hampton

### Absent

Ray Riddell, Fundy Rural District

### OTHERS

Phil Ouellette, Chief Executive Officer, FRSC

Cassie Silhanek, Recording Secretary, FRSC

Jennifer Brown, Dillon Consulting

### 3. Approval of the Order of Business

Chairperson O'Hara moved forward with the meeting starting with the approval of the agenda.

**Motion:** To approve the June 22, 2023, Agenda.

**Moved:** Director MacKenzie

**Seconded:** Director Doucet

**Vote:** *Motion Carried*

### 4. Disclosure of Conflict of Interest

None.

## 5. Approval of the Minutes

### a. Corrections

CEO Ouellette indicated that there are two corrections to be made, the first to the June 5<sup>th</sup> meeting minutes motion in item number 10, indicating that the number of staff considered for this salary change is 11, the actual budgeted number is 13.

The second change is to motion in item number 7 of the March 23, 2023, minutes that states “To table the adoption of the Regional Facilities Committee Terms of Reference as out lined in the February 27<sup>th</sup> FRSC Board report until the language in Section 8.4 is clarified.” This was accidentally copied from the February 27, 2023, meeting minutes, and should read instead “To adopt the Regional Facilities Committee Terms of Reference as out lined in the March 23, 2023, FRSC Board report.”

### b. Approval of the June 5 meeting minutes

**Motion:** To approve the June 5, 2023, minutes as presented, with corrections indicated in 5.a.

**Moved:** Director Merrifield  
**Seconded:** Director Doucet  
**Vote:** *Motion Carried*

## 6. Consent Agenda

### a. Envision Saint John Reporting

**Motion:** Receive and file this report.

**Moved:** Director Bedford  
**Seconded:** Director Doucet  
**Vote:** *Motion Carried*

### b. Planning and Building Inspection

**Motion:** Receive and file this report.

**Moved:** Director Bedford  
**Seconded:** Director Doucet  
**Vote:** *Motion Carried*

## 7. Fundy Regional Strategy

Jennifer Brown, Dillon Consulting, spoke to the strategy’s creation, and in cooperation with CEO Ouellette, spoke to the first draft of the Regional Strategy.

A concern was raised about the information missing from the Regional Facilities Committee section of the strategy, which should include “fairness” and “equity” in the four (4) pages it is given in the strategy. CEO Ouellette mentioned that this is a first draft to be tabled today, edits will be made over the next month and that the final version will integrate feedback from regional partners, including associated

with “fairness and equity”. Feedback is welcome, and it is also important to note that presentations to council’s will be happening over July to invite questions and feedback from councils.

**Motion:** Receive and file the June 22, 2023, draft of the Fundy Regional Strategy and report back by July 27, 2023, with any necessary adjustments.

**Moved:** Director MacKenzie  
**Seconded:** Director Doucet  
**Vote:** *Motion Carried*

Chairperson O’Hara called for a motion to adjourn.

**Motion:** To move to adjourn the open session at 11:44 a.m.

**Moved:** Director Merrifield  
**Seconded:** Director Doucet  
**Vote:** *Motion Carried*

APPROVED (date) \_\_\_\_\_

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Libby O’Hara, Chairperson

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Cassie Silhanek, Recording Secretary